Job Description

1. Section One : Basic Information on role

Designation	Officer / Sr. Officer - Quality	Role Holder Name	Vacant
		Grade	C1 / C2
Department	Quality	Location/HQ	Bikaner
Immediate Superior	Asst. Mgr - Quality	JD last updated	30-03-2022
Immediate Subordinates (Designation)	Sr. Executive, Executive	Doc No:	JD/F/Prod005

2. Section Three : Job Purpose

This role shall support the production quality at the plant

3. Section three : Duties and Responsibilities of the Role

Key Responsibilities	Activities
Core responsibilities	1. Maintain standard and immidiate report to management if moisture found on higher side cost deducted from vender on wet basis.
	2. Maintain RM moisture as per the standards. Highlight and take corrective measures in case of any issues in the moisture level.
	3. Focus on continuous improvement through Kaizen
	4. Monitor the HACCP and food safety process (OPRP & CCP as per HACCP plan), verify the same
	5. Implementation of Policy in plant like Glass & Hard Plastic,Jwellery ,Food safety policy etc.
	6. Maintain FIFO in RM&PM store
	7. Work in coordination with the R&D team to provide data for NPD, quality check and ontime production and dispatch of the product
	8. Focus on FG product quality as per FSSI standards

4. Section Four : Key Interactions

Internal Interactions	External Interactions
All dept.	Vendors

5. Section Five : Knowledge, Skills & Experience

Required Qualification	B.Tech (Food Technology)
Relevant Experience	Min 2 yrs of relevant experience into snacks domain
Skills & Competencies Required to execute the role	Team Management, Decision making, Domain knowledge